

Lassen County Waterworks District

PO Box 363

Bieber, Ca 96009

Minutes

Regular board meeting of Lassen County Waterworks district #1 was held on January 14, 2025 at 5:00 pm

Meeting called to order by Chairman Dan White at 5:00pm.

Roll call: Dan White, Jim Chapman, Kody Smith, Bob Meeink, and Karli Dowell were Present.

Staff: Secretary – Sheri Weldon, was present.

Public Observer: Joshua and Michelle Escobar were present

Minutes: The minutes from the December meeting was read by Sheri Weldon, Kody Smith motioned to approve the minutes. and Jim Chapman second. minutes were approved.

Reports:

Chairman: Dan White had nothing to report. Asked how Bryan was healing.

Correspondence/ Newsletter: no Correspondence.

General manager: No reports Bryan is out on medical.

Secretary: Sheri Weldon reported that the vouchers are ready to be signed and Bills were mailed out. Quarterly reports are ready. Bills were sent out and vouchers are ready to be signed.

New Business:

- a. **Water rate increase was discussed. Kody smith motioned to approve the increase and Karli second. Motioned was passed.**
- b. **The T-Mobile lease was discussed Karli Dowell motioned to approve and Bob Meeink second.**
- c. **Discussion on the new vehicle – Kody explained the work that he did on the truck and its running great.**
- d. **Review on the district web site. Kody explained the proposal and Karli applied for a scholarship and Bob meeink motioned and Jim Chapman second motioned was passed.**
- e. **Kody is working on getting e-billing available.**
- f. **Review and approve resolution to fees, return check fee \$50.00 copy fee \$.50, fax \$1 .25 per page Karli motioned and Kody second. Motion passed**
- g. **Review and approve Record Retention Schedule Old records. Records need to be kept for 5 years and all others can be destroyed. Kody motioned and Karli second Motioned passed.**
- h. **Kody replaced floats and two meters @ lift station 3 and 1 sewer level meter.**

Old Business: Sewer grant Project Update: Discussion on what is left to be done

Karli asked about maintenance priorities so she can look for grants

Kody is working on getting a district credit card to make purchases easier.

Closed session: nothing to report. Jim Chapman motioned to adjourn the meeting; Kody Smith second Meeting Adjourned at 5:43pm. Next meeting **February 11, 2025** at 5:00pm.-